Swachh Policy of Campus

1. The uniform cleanliness guidelines it is essential to have a standard operating procedure

to ensure that all offices maintain set standards of cleanliness in their respective office

premises.

2. The purpose of this SOP is to improve current cleanliness levels in the campus. The

primary way to achieve the same is through inculcating good sanitation and hygiene

practices in employees and students. This SOP also targets to eliminate the need for

multiple tendering for the same purpose across all Departments , ensure quality of

products at reasonable rates and their ensured supply, ensure proper waste

management through recycling and processing of waste, and establish systems in office

for cleanliness

3. A significant objective of this SOP is also to improve the rating of office buildings on the

'Swachh Office' ratings which are undertaken as part of thematic drives every year.

4. The Standard Operating Procedures will be updated continually to incorporate new

procedures and products. Therefore, printed copies of this document or part thereof

should not be relied upon as a current reference document. Staff should always refer to

the electronic copy of the latest version.

5. It is important that all aspects of cleaning and sanitation provision are aligned with the

Swachh Bharat Mission Guidelines.

6. The Standard Operating Procedures are set out in a detailed format to cover the issues

required to implement proper cleaning of government offices.

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