

Minutes of Meetings

Date : 18th July 2019

Dr. Vijay M Wadhai, Chairman of IQAC, welcomed all IQAC Members for the meeting in the beginning of academics semester. The agenda of the meeting is as follows. - 2019-20 sem I (Beginning)

❖ Previous minutes of meeting and its progress

Sr. No.	Points Discussed in Meeting	Status Before Meeting	Current Status
1.	Feedback and mentoring system in MOODLE	Gnomio Platform is created	Feedback of faculty members is to be conducted in MOODLE by September 2019.
2.	Publications and Conference	R & D Cell planned "Research Paper Writing" on 7th June 2019.	1. faculty awareness session on "Plagiarism free publication" on 12 June 2019 is arranged 2. one publication per faculty
3.	Student Satisfaction Survey	To be planned at the end of the semester.	1. Form for Student Satisfaction Survey is added in MOODLE 2. Program exit survey and course exit survey is available in MOODLE
4.	Interdisciplinary Projects	Project Coordination Committee is formed and informed to identify quality projects for exhibition.	Project exhibition is scheduled on 13th July 2019.
5.	Industry sponsored Projects	III Cell is formed and informed to generate industry contacts	04 Industry collaborative projects per department is to be undertaken
6.	Innovation	Innovation cell is formed and activities by cell are scheduled	Develop new facility for Innovation cell.
7.	MoU	Industries for MoU are identified by departments	05 MoUs per Department
8.	Budget Allocation	Budget for Semester is prepared by the departments	Utilize budget allotted to departments.
9.	IITB Remote Centre	FDP 101x and FDP 201x conducted under IIT Bombay in RC1516.	To develop New facility for active learning in Institute.
10.	Entrepreneurship Development Cell	48 students have successfully completed internship under INTERNSHALA program	EDP program is organized to help 18 students to complete Internship.

IQAC coordinator briefed the following points to enhance quality of education in the Institute

- Academic and Administrative audit of the Institute has to be conducted
- Enhancing the Competitive Examination Cell for improving the ratio of higher studies
- Dr. Mrs. Madhuri Poley, Asso. Prof., Information Technology recommended to revise the Policy for Academics.
- Campus Director Col. S K Joshi (Retd) instructed Principal, IQAC Coordinator and Dean Placements to improve the number of Campus Placements.
- Dr. Mrs. P. Malathi, IQAC Coordinator requested the SD Coordinator of the Institute to speed up the process of Certification.