

Dr. Vijay M Wadhra, Chairman of IQAC, welcomes all IQAC Members for the meeting in the end of academics semester. The agenda of the meeting is as follows. **2019-20 Sem I conclusion**

➤ Previous minutes of meeting and its progress

Sr. No.	Points Discussed in Meeting	Status Before Meeting	Current Status
1.	Academic Audit of Course Files and ICT tools	Course file and Lab manuals in ICT are ready	Academic Audit. Scheduled on dates (12th October to 16th October 2019)
2.	Students Research Projects	Students has completed Literature Survey and identified resources for research work.	Reputed Journals are identified and disseminated amongst students through Dean R & D.
3.	Guidance for Competitive Examinations	Formation of Competitive Examination Cell	Expert talk on Competitive Exam Awareness is scheduled on 25/7/2019
4.	Campus Placement	APART training on GD, PI and Aptitude are identified to boost students placements	Core and software companies will be invited for campus placements
5.	Academic Policy	Formation of revised Academic Policy is in Process at Campus Level.	Revised Academic Policy is to be implemented from Semester II, A.Y. 2019-20
6.	ISO	Approval from management for ISO is taken. ISO formats for placement, library is in process	ISO formats have to be prepared in coordination with NBA, ERP and Gnomio Moodle

- Academic and administrative audit of the Institute
- Campus director Col. S K Joshi (Retd) asked dean academics to prepare Action plan by respective department to achieve rank holders in university level
- Dr. Vijay M Wadhra, Principal asked all HOD to plan for visit to IIT Bombay by all faculty members.
- IQAC chairman asked IQAC coordinator to channelize all the clubs and committees of the Institute

- Awareness on "National Education Policy" is to be created amongst faculty members and Dr. V A Kulkarni was asked to Plan for two days workshop on 'National Education Policy'
- Prof. V S Vibhute, ISO Coordinator was instructed to Plan all the ISO formats with respect to NBA, ERP and gnomio Moodle
- All HOD were asked to give report about the activities of centre of excellence of their own department.
- Budget and finance
- Planning of International conference at college level